The Status Report App

Your Association's Debt Recovery and Covenant Enforcement Matters All in One Place!

WHAT IS THE STATUS REPORT APP?

We wanted to make it easier for our managers to view the status of all their associations' debt recovery and enforcement matters - so that's what we did! Our one-of-a-kind Status Report App is designed for management companies to view and download reports on pending debt recovery and enforcement matters for each individual association they manage.

HOW TO ACCESS

Go to www.Altitude.law

Click "Status Report Login"

Click "Request Login Credentials"

HOW TO CREATE A STATUS REPORT

1 GO TO WEBSITE
Go to www.altitude.law and click Status Reports Login at the center of the page.

2 SIGN IN
Enter Username & Password. If you have forgotten your login or need new credentials, click the Request Login Credentials link under the login button.

3 REPORTS
Click Reports in the left column, then click Status Report.

4 FINDING MATTERS
Select the Matter Type: Debt Recovery, Foreclosure, or Covenant Enforcement. (One or all can be selected.)

5 FINDING YOUR ASSOCIATIONS
In the Community Name section, begin typing the association's name. (Suggestions will appear in a dropdown menu, and click the association's name.)

6 CHOOSING REPORTS
To view all files within the association in the matter type selected, leave the Owner field blank. For a specific owner, type the owner's name, then select Chronology for the report (ascending or descending).

7 SELECTING MATTERS
In the Status Section, select either All Open Matters or All Closed Matters. You can enter a date range in Open Matter reports. Then select Chronology.

8 GENERATING REPORTS
Click Generate Now to create a report. (Scroll down to see the report.) For a printer-friendly status report, select Print Report or Download Report in the grey bar above the status report. You can also have a report automatically sent to you every month through the calendar!

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